

FACULTY DEVELOPMENT CELL



SUMANDEEP VIDYAPEETH ANNUAL REPORT

2016-17

AIM:

To build a platform of innovation and educational leadership to strengthen the faculty profile to compete with the world class excellence and to bring a qualitative and quantitative change in the teaching-learning process for both undergraduate and post graduate students of the university.

Constitution of Faculty Development Program Cell:

Faculty Development Program Cell of Sumandeep Vidyapeeth is run by Faculty Development committee of the university.

Director: Dr. Hetal Pandya, Professor and Head, Dept. of General Medicine, SBKSMI&RC

Member Secretary: Dr. Dipen Sureja, Associate Professor, Department of Pharmacy

Members of the committee: The details of members are given in Table 1.

Table 1: Members of Faculty Development Cell, SV

Sr. No.	Name	Institute	FDC Designation	Contact details
1	Dr.Hetal Pandya	SBKSMI&RC	Director	9998055159, Ext: 451 drhetalpandya@gmail.com
2	Dr.Dipen Sureja	Department of Pharmacy	Member Secretary	9974768424 dipensureja@gmail.com
3	Dr.Neha Mukkamala	College of Physiotherapy	Joint Secretary	9898216184 neha23.ms@gmail.com
4	Dr.Niraj Deshpande	KMSDC & H	Member	7600918500 drneeraj78@gmail.com
5	Dr.Vinay Mulchandani	KMSDC & H	Member	8153088731 yourdentistvinay@gmail.com
6	Mr. Kevin Christian	Sumandeep Nursing College	Member	8758247037 christian.kevin7@gmail.com
7	Dr.Medha Wadhwa	Department of Management	Member	9537624644 drmedhakalyan@gmail.com

In the year 2016-17 FDC held following meetings as per the below table: (* The Agenda, Minutes of Meeting and Action taken reports for the same have been submitted to the Deputy Registrar Office)

Sr. No	Date
1	12-09-16
2	10-12-16
3	10-02-17
4	26-05-17
5	29-06-17
6	29-07-17
7	31-08-17

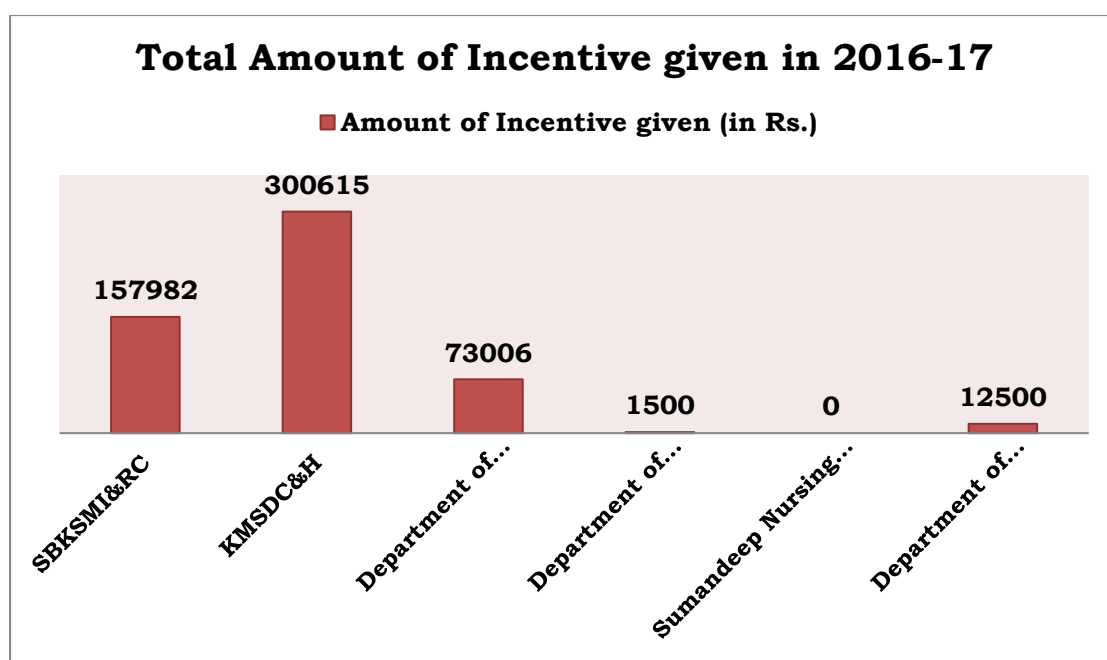
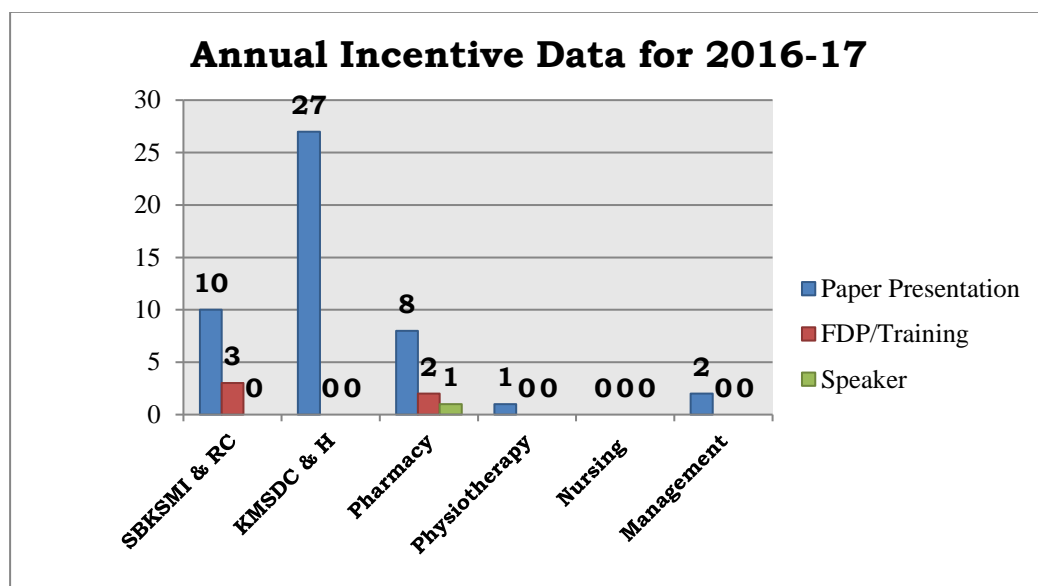
SUMMARY OF ACTIVITIES DONE UNDER FDC (2016-17)

- Incentives given during academic year 2016-17:**

During 1stAugust 2016 to 31stJuly 2017, total 54 faculties of various constituent institutes were benefited under this scheme. Out of 54 faculties, 48 faculties were given incentive for paper (poster/oral) presentation and 05 faculties were given incentives for attending various faculty development program/training. 01 faculty from Department of Pharmacy received incentive for delivering an expert talk in national level conference. During this academic year FDC, SV has released total 5,45,603/- INR as incentive to various faculties for presenting paper or attending FDP/Training. (Table 2)

Table 2: Annual Incentive Data (2016-17)

Institutes	Paper Presentation	FDP/Training	Speaker	Total	Incentive Given
SBKSMI&RC	10	3	0	13	157982
KMSDC&H	27	0	0	27	300615
Department of Pharmacy	8	2	1	11	73006
Department of Physiotherapy	1	0	0	1	1500
Sumandeep Nursing College	0	0	0	0	0
Department of Management	2	0	0	2	12500
Total	48	05	01	54	545603

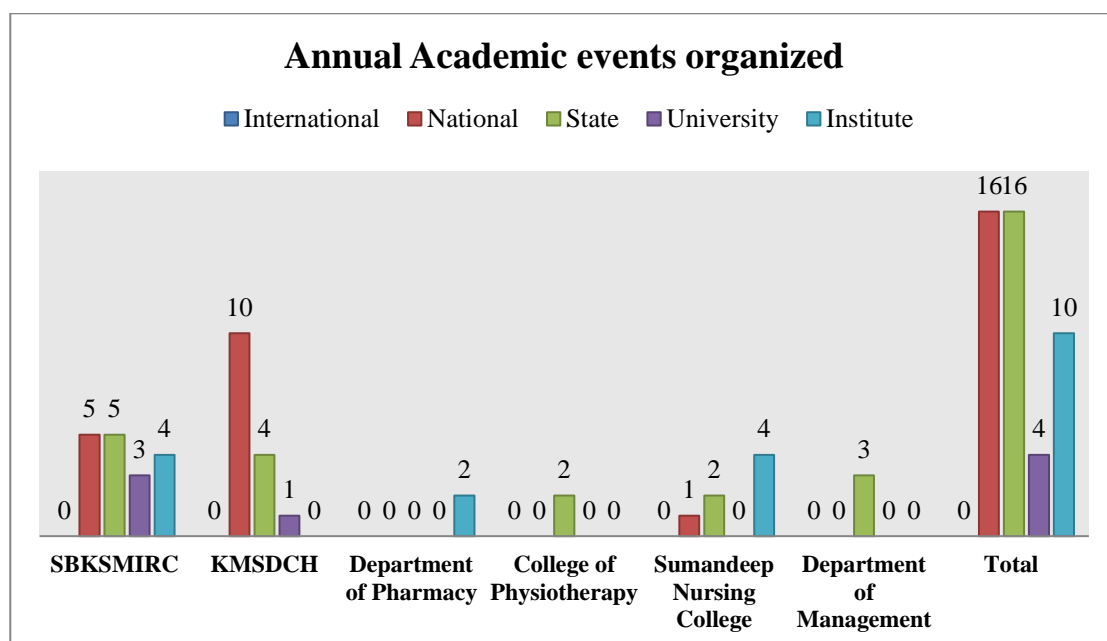


- **Academic Events organized during academic year 2016-17 (through FDC):**

During 1st August 2016 to 31st July 2017, total 46 applications from all the constituent institutes of Sumandeep Vidyapeeth for academic events organization were reviewed by FDC, SV. Out of 46 academic events organized, 16-16 events were of each of national and state level, 4 events were of university level and 10 events were of institute level. (Table 3)

Table 3: Annual Academic events organized data (2016-17)

Institute	No. of Events	International	National	State	University	Institute
SBKSMI & RC	17	0	5	5	3	4
KMSDC & H	15	0	10	4	1	0
Department of Pharmacy	2	0	0	0	0	2
College of Physiotherapy	2	0	0	2	0	0
Sumandeep Nursing College	7	0	1	2	0	4
Department of Management	3	0	0	3	0	0
Total	46	00	16	16	04	10



ANALYSIS OF ACADEMIC DATA OF UNIVERSITY

(Collected, Compiled and Analyzed by FDC)

- PAPER/POSTER PRESENTATIONS BY FACULTY**

Table4: Paper/Poster presentation by faculty (2016-17)

International	National	State	Total
17	45	05	67

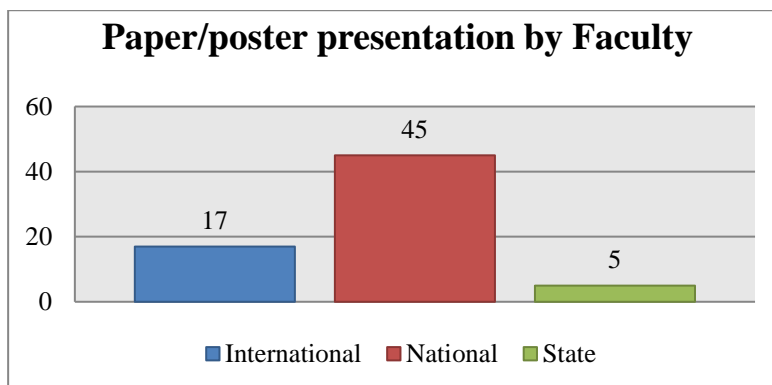


Table 4 shows the number of faculty who participated in paper and poster presentation at various academic events. The analysis shows that there were 17 paper/poster presentations by the faculty at the international level, 45 were at the national level and 5 were at the state level.

- FACULTY SERVING AS CHAIRPERSONS**

Table 5: Faculty serving as chairpersons (2016-17)

International	National	State	Total
02	23	07	32

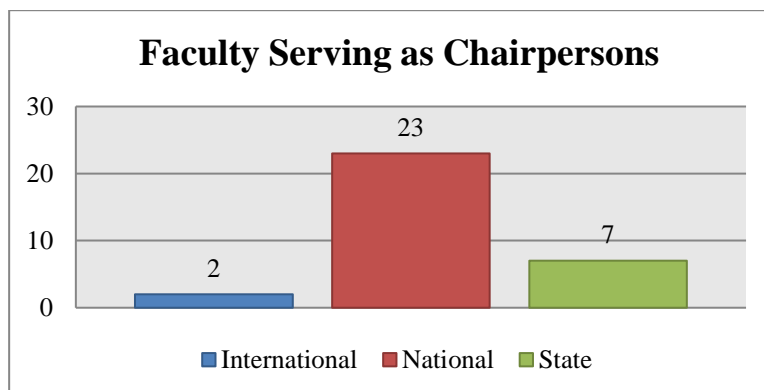


Table 5 shows the faculty serving as chairpersons at various academic events. There were 02 international events where the faculty from SumandeepVidyapeeth served as

chairpersons. The national level events were 23 and state level events were 07 where the faculty served as chairpersons.

- FACULTY SERVED AS EXPERTS IN VARIOUS ACADEMIC EVENTS**

Table6: Faculty served as experts in various academic events (2016-17)

International	National	State	Total
04	15	52	71

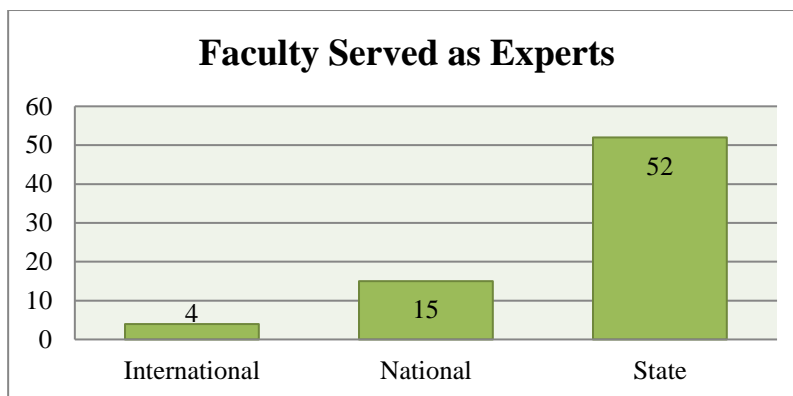


Table 6 shows that in 04, international, 15 national and 52 state level academic events, the faculty of Sumandeep Vidyapeeth served as experts.

- FACULTY SERVED AS RESOURCE PERSONS IN VARIOUS ACADEMIC EVENTS**

Table 7: Faculty served as resource persons in various academic events (2016-17)

International	National	State	Total
03	32	116	151

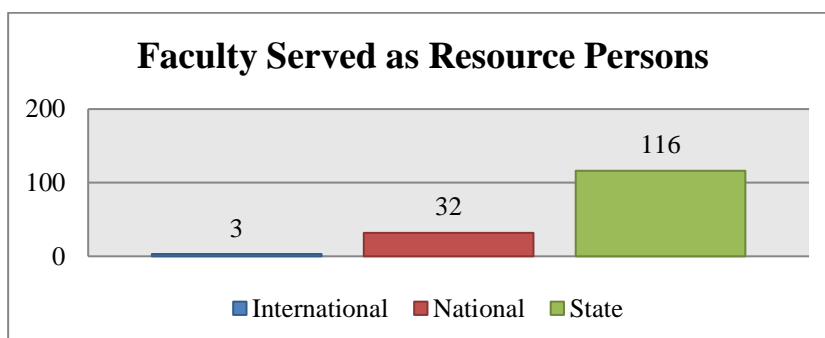


Table 7 shows the number of events where the faculty of Sumandeep Vidyapeeth served as resource persons in various academic events. Among the total 151 events, 03 were international, 32 were national and 116 were state level events.

- **FACULTY PARTICIPATION IN CONFERENCES, WORKSHOPS etc.**

Table 8: Faculty Participation in Conferences, Workshops, CMEs etc. (2016-17)

International	National	State	Total
44	326	820	1190

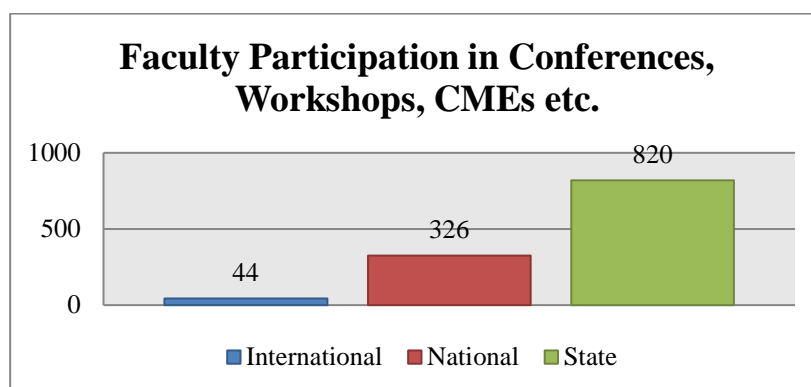


Table 8 shows the faculty participation in various academic events. In total 44 faculties from the university participated in international level events, 326 in national and 820 in state level academic events.

- **ACADEMIC EVENTS ORGANIZED**

Table 9: Academic events organized (2016-17)

International	National	State	University	Institute	Total
02	16	31	07	27	83

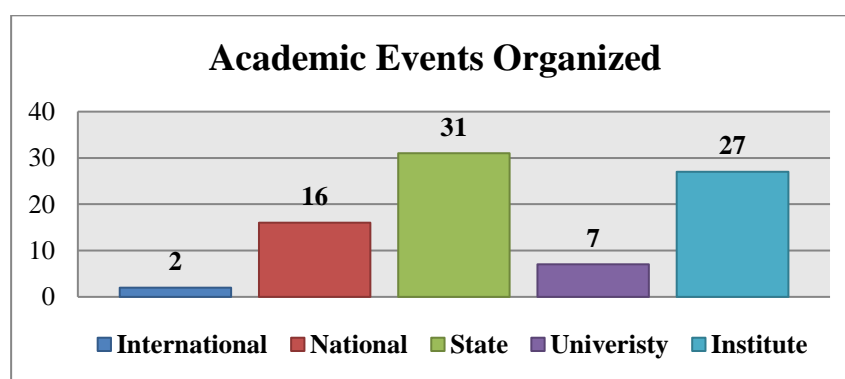


Table 9 shows the number of academic events organized by all the constituent institutes and various cell of Sumandeep Vidyapeeth during the academic year 2016-17. There were 2 international, 16 national, 31 state, 7 university and 27 college level academic events organized.

FINAL VERIFIED DATA (Submitted to IQAC on 28.07.2017)

(1st Aug 2016 to 31st July 2017)

1. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	44	326	820
Presented papers	17	45	05
Resource Persons	03	32	116

2. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	15
UGC – Faculty Improvement Programme	0
HRD programmes	1
Orientation programmes	33
Faculty exchange programme	0
Staff training conducted by the university	818
Staff training conducted by other institutions	312
Summer / Winter schools, Workshops, etc.	2
Others	9

3. Details on research publications

	International	National	Other
Conference Proceedings	10	40	00

4. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	02	16	31	07	27
Sponsoring agencies-SVDU	02	16	31	07	27
Sponsoring agencies- Others	00	01	01	00	01

5. No. of faculty served as experts, chairpersons or resource persons: 241

6. No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
29	07	11	05	06	00	00

A brief Report on “Basic MET workshop for Medical and Health Sciences”

Organized By

Faculty Development Cell, Sumandeep Vidyapeeth

Conducted By

Medical Education Unit, SBKS MI&RC, Sumandeep Vidyapeeth

Venue: College Council Room & MEU room, SBKS MI&RC

Date: 5th –7th July, 2017

All the faculties of Sumandeep Vidyapeeth deemed to be university are involved in teaching of medical health science subjects which also includes clinics and tutorials as well as practical sessions of undergraduate teaching program. There is a great need to teach various medical education technologies to them so as to make them able teachers. The FDC, Sumandeep Vidyapeeth wanted them to have basic skills like Group Dynamics, Communication skills, Microteaching, Setting a question paper, Structured oral and viva voice, effective power point presentation, teaching in small groups and assessment skills like MCQ, OSCE and OSPE.

Dr. Neeraj Deshpande and Dr. Dipen Sureja coordinated the workshop. The organizing MEU core team felt that a small group of about twenty five faculties of medical and health sciences would be best for an effective teaching learning process. Total 22 faculties from different constituent colleges of Sumandeep Vidyapeeth were nominated by respective HOI/HOD. They all were spared from their regular duty so that they can actively participate in the workshop.

The topics included in this workshop were

1. Group dynamics
2. System approach in Health Care Education& Principles of adult learning
3. Teaching learning Methods
4. Teaching Skills and microteaching
5. Learning Domains, Educational objectives, Specific Learning Objectives (SLO) with Plenary
6. Interactive Teaching - Large and small group
7. Student Assessment

8. Multiple Choice Questions (MCQ) & item analysis
9. Writing correct Essay and Short answer question
10. Structured oral Viva voice
11. E-learning and assessment
12. Importance and skills of giving effective Feedback
13. OSCE/OSPE with Group Work

The following faculties actively participated as resource persons for different sessions.

1. Dr.Hetal Pandya
2. Dr.Lavlesh Kumar
3. Dr. Puja Dullo
4. Dr.Arati Shah
5. Dr.Lakhan Kataria
6. Dr.Niraj Pandit
7. Mrs.Radhika Rana

On the first day an inauguration ceremony was conducted. The Inaugural function was started at 09.30 am with prayer to almighty God. Dr. Medha welcomed all participants and resource persons followed by introduction speech of Dr. Hetal Pandya, Director, FDC, Sumandeep Vidyapeeth. She spoke about the role and functions of FDC. Dr. Lakhan Kataria, MEU Coordinator, SBKS MI&RC briefly explained about the need of basic MET workshop for medical and health sciences faculties and students.

Each day of the workshop started with the prayer to almighty. After stating the objectives of the workshop and rules and regulations to be followed during workshop, introduction of participants and faculty was done. The detailed programme of the workshop is attached herewith as annexure.

All the sessions were taken in an interactive way. This is to enhance their active participation during entire workshop. The faculty for the workshop was very enthusiastic, committed, sincere and punctual. The Interns were asked to be part of this process helping facilitators in various tasks like role play, observers etc. Their participation was excellent and liked by participants.

A designed feedback was planned from participants. Each participant was given a feedback form in which the feedback for each session was to be given in terms of presentation skill, content along with other parameters. Pre and post workshop questionnaires were given to their understanding.

On completion of workshop, a valedictory function was held where certificate were distributed for participation. The certificates of appreciation were also given to all resource persons. Vote of thanks was delivered by Dr. Neeraj Deshpande.

There was a constant support from the dean Dr. G. V. Shah and additional Dean Dr. R. P. Bharaney in the success of workshop. The FDC Director, Dr. HetalPandya, & MEU Coordinator, Dr. Lakhan Kataria were the backbones of this workshop and always ready to help in all possible manners. Their able guidance during the entire process was worth taking note of. All other faculties of this workshop were working with us like a team member. They also deserve heartfelt thanks. The supportive staff Ms. Urmila Rathva, Audiovisual team members and office staffs of FDC and MEU were very supportive and extended all possible help. The manager of Sumandeep mess made the arrangements for Tea/Coffee. All the participants of workshop were very cooperative, eager to learn new technologies, actively participating in all sessions that are to be considered as plus point of this workshop.



Report on “Faculty Orientation Program”

Organized By

Faculty Development Cell, Sumandeep Vidyapeeth

Venue: Chanakya Hall, Sumandeep Vidyapeeth

Date: 27th July, 2017

ACTION TAKEN REPORT

(Based on the Plan of Action for the Year 2016-2017)

Sr. No.	Plan of Action	Action Taken Report
1	To review & modify incentive policy	Modification done, approved & dispersed to all beneficiaries
2	Quarterly review of FDC work	Review done. Presented & approved in FDC meetings.
3	To organize Faculty development Program at university level	Basic MET Workshop organised on 5 th -7 th July 2017
4	To organize faculty orientation program.	FDC in association with university HR dept. conducted faculty orientation program on 27th July 2017

SWOC ANALYSIS

S = Strength:

- Sincere, hardworking, dedicated team of FDC.
- Good infrastructure facility.
- Review and modification of various FDC policies as per the University and Faculty reviews on regular basis
- Methodical documentation & judicious use of IT.
- Immense support & constant guidance from university authority & management.

W= Weakness:

- Time constraint for FDC members.
- Lack of enthusiasm among faculties for such activities.

O= Opportunities:

- To organize various subject specific FDPs in field of education & faculty development.
- To motivate more & more faculties to do research & present their work at various academic platforms, so to enhance their professional carrier.
- To have more academic programs, research and publication in field of education

C= Challenges:

- Time management & multi-tasking by FDC members.
- The application at grass route level.
- Less reporting of academic events organized in proper format

PLAN OF ACTION FOR YEAR 2017-2018

1. To motivate & support constituent institutes to organize national/international level academic program
2. To motivate & support faculties of all constituent institutes to opt for scholarly activities in their own professional or education field like fellowship/short course/diploma etc.
3. To review FDC policy & scope of work.